

British Columbia Basketball Officials Association (BCBOA) Incident Reporting Guidelines and Protocol

Notes:

1. BC School Sports (BCSS) governs all Grade 8, Grade 9 and Junior, pre-season, exhibition, invitational tournament, league and Zone playoff competition in BC.
 - a. BCSS designates responsibility for all Grade 8, Grade 9 and Junior competition to the respective BCSS member Athletic Associations.
2. BCSS governs all Senior High School competition in BC.
 - a. BCSS designates responsibility for all Senior High School Zone playoff and Provincial Championship competition to the respective Sport Commissions.

Definition and Guidelines of an Incident:

An **INCIDENT** occurs when any of the following situations happens:

- Any player, coach, team follower engages in behavior which results in ejection, or in extreme cases, the suspension of a game. (See Rule 6, Article 37 which defines disqualifying fouls.)
- Any act of violence occurring before, during or after the game (2008 FIBA Rule 6, Art 38, 38.2)
- Fighting between players, coaches etc.(2008 FIBA Rule 6, Art.39)
- Racial and derogatory insults and comments between players, coaches etc.
- Any time the officials are placed in danger before, during or after a game due to actions by fans, coaches or players.

Notes:

1. A player receiving a fifth foul and being disqualified only qualifies as an incident when one of the above elements is present.
2. Although a coach disqualification may not be severe, it should be reported as an incident.

Reporting Protocol:

Duty of the Officials:

Officials **MUST** report ALL incidents as follows:

- To the Local Officials Association Executive by phone or e-mail ASAP (within 12 hours)
- To the BCBOA by submitting an Incident Report via the website at www.bcboa.org (within 24 hours)

Notes:

1. Where an incident occurs during Zone playoff, or Provincial Championship Tournament games, Officials MUST contact the BCBOA Incident Committee IMMEDIATELY by phone or e-mail, followed by the submitting of an Incident Report via the BCBOA website. Do not contact the Local Association Executive.

Duty of the Local Officials Association Executive:

The following process MUST be followed when an incident occurs during any Grade 8, Grade 9, Junior, or Senior High School basketball exhibition, pre-season, invitational tournament, or league game. Zone playoffs and Provincial Championship Tournaments are exempt from Local Association responsibility. They are the responsibility of the BCBOA Incident Committee.

Upon receipt of an Officials' incident report, the Local Officials Association Executive shall:

- Ensure the incident is reported online to the BCBOA and, in the case of a severe incident, follow up by phone or email to the BCBOA Incident Committee alerting them that a severe incident has occurred.
- Assess the severity of the incident and, if warranted, immediately contact the Principal of the school(s) involved and inform them that an incident has been reported and provide details of the incident, followed by a copy of the Officials' Incident Report. Our direction is to go directly to the Principal NOT the Athletic Director or Coach.
- Copy the applicable Athletic Association with all communication regarding the incident. Refer to <http://www.bcschoolsports.ca/pages/contact/presidents.php> for Athletic Association contact information.
- Ensure follow-up with the school(s) involved and inform the BCBOA Incident Committee of any disciplinary action taken by the school.

BCBOA Duties involving all BC School exhibition, pre-season, invitational tournament and league games:

- Upon receipt of an Incident Report, the BCBOA Incident Committee shall contact the Local Officials Association Executive and ensure that appropriate action is taken with respect to the protocol describe above.

- The BCBOA will forward a copy of all incidents to all Officials Association Executives for their information.
- If multiple incidents are reported to the BCBOA involving the same team, player or coach, the BCBOA may take action by informing BCSS, the Regional Athletic Association and the Principal of the school(s) involved and requesting that they take appropriate action.

BCBOA Duties involving all Zone Playoff and Championship Tournament games:

- Upon receipt of an incident report, the BCBOA Incident Committee shall contact the applicable Championship Tournament Disciplinary Committee, as designated by the respective BCSS Basketball Sport Commission, and forward a copy of the Officials' incident report.
- To copy the Principal of the school(s) involved, with all correspondence.
- The Lead Assignor/Evaluator appointed to each Provincial Championship Tournament shall be designated to act on behalf of the BCBOA Incident Committee during that tournament.

It must be stated strongly that the BCBOA does not bear the responsibility to discipline coaches and players etc. beyond what is contained in the FIBA Rule Book. The responsibility to discipline coaches and players lies wholly with 1) the high school Coach or Athletic Director, 2) the high school Principal, 3) the Regional Athletic Association and, 4) BCSS.

However, the BCBOA and its Local Associations reserve the right to withdraw services in extreme cases.